

# MIDLAND FESTIVAL BALLET

## Policies, Waivers, and Code of Conduct

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### **COMMUNICATIONS/ANNOUNCEMENTS**

School information, schedule changes, and announcements are made by email. Additional updates may be made via the MFB website or social media. However, **email is the primary form of communication.** Please make sure we have your current email address and add Midland Festival Ballet emails to your preferred sender list to ensure you receive all communications.

### **TUITION, FEES, PAYMENTS**

#### **TUITION**

- Tuition fees are an **annual** amount billed in 8 installments.
- Tuition is based on the full year of classes, not the number of classes in a month.
- Holidays are factored into the tuition numbers.
- Tuition is not prorated for late registration, withdrawal, illness, or other absences.
- Tuition payments are non-refundable. This applies to all installment plans. There will be no refunds, credits, or transfers to another semester. This includes any classes that move to a virtual format.

#### **REGISTRATION FEES**

A fee of \$50 per family is due at the time of enrollment. Registration is online through the Dance Studio Pro Parent Portal. <https://dancestudio-pro.com/online/midlandfestivalballet>

#### **REGISTRATION & PAYMENTS**

We require enrollment in autopay to complete registration, please contact MFB if you need to make separate payment arrangements. Payment information can be changed via the Parent Portal at any time.

Tuition Installment payments are due on the 1<sup>st</sup> of the following months by automatic draft:

Semester 1: August, September, October, November

Semester 2: January, February, March, April

If you prefer to pay in full or by semester, please contact MFB to set up a payment plan.

#### **LATE PAYMENTS**

A late fee of \$15.00 will be added to the tuition rate after the 10<sup>th</sup> of the month if unpaid.

#### **RECITAL FEES**

MFB'S annual School Showcase will be held Saturday, May 10, 2025. The fee for participation is \$200, which includes your dancer's costume and a Showcase video. The fee will be charged for all recital participants on December 1, 2024.

#### **WITHDRAWAL POLICY**

Please notify Midland Festival Ballet immediately if you plan to remove your dancer from classes. Notice must be given in writing ten days before the beginning of the month, or you are obligated to pay that month's tuition installment. MFB is not responsible for fees incurred due to failure to withdraw in the appropriate time frame.

## **CLASS INFORMATION AND POLICIES**

### **CALENDAR**

Please visit <https://www.midlandfestivalballet.org/calendar> for the most up to date season calendar.

### **DRESS CODE**

Midland Festival Ballet School students are required to wear the uniform assigned to their level for all classes. This includes specific dress code attire, proper hair, and no jewelry or watches.

**Dance attire is not considered appropriate for street wear.** Always have your dancer wear appropriate clothes such as shirt, shorts, pants, dress, or skirt and street shoes over their uniform when coming and going from the studio. Please visit <https://www.midlandfestivalballet.org/dress-code> for the most up to date version of Midland Festival Ballet's Dress Code.

### **ATTENDANCE**

Regular class attendance is critical for consistent personal progress, safety, and advancement in MFB's school. More than three (3) absences (for any reason) may jeopardize class placement as well as participation in productions, including School Showcase.

Students who are injured may observe classes and take notes.

Three (3) absences per year can be made up within the month of the absence. Please make arrangements by emailing [info@midlandfestivalballet.org](mailto:info@midlandfestivalballet.org). Dancers may attend another class in their level, or if that is not an option, they can attend a class from the level below.

If your dancer is injured and will miss several classes, please speak with us, and provide a doctor's note.

### **PROMPTNESS**

Students should be ready for class 5 minutes prior to the stated class time in their uniform with their hair in a bun. If a dancer is 10 or more minutes late to class, participation will be at the discretion of the instructor. This is to prevent injury. Please allow for restroom time prior to the beginning of class.

### **BEHAVIOR POLICY**

All students are expected to respect all instructors, students, staff, and volunteers.

If any student is not behaving appropriately and refuses to correct their behavior, Midland Festival Ballet staff will communicate with parents/guardians to address behavior issues. Students who do not improve their behavior during classes may be asked to sit out until the parents or guardians can be contacted.

Please see our Code of Conduct for more details.

### **DROP OFF/PICK UP**

Staff should be informed before class if a student will be picked up early or late, or if someone other than the parent or guardian will be picking up the student. Midland Festival Ballet accepts no responsibility or liability for students outside the building. For security reasons, students are required to remain inside the building when waiting for pickup.

### **OBSERVATION**

MFB Classes are not open for parent observation. This allows students to focus on instruction and avoid distraction.

**VISITORS:** We welcome you inside to drop off and pick-up your dancers and speak with staff. However, our lobby has limited space and seating. Therefore, we do not recommend parents wait in the lobby for the whole class/camp time.

**SECURITY**

Please be aware that MFB has security cameras in the lobby and the ballet studios. These cameras have the ability to record audio and video. These recordings are solely for security purposes and will not be available to the public.

**CLASS CANCELLATIONS**

After a two-week period into either semester, any class with fewer than 4 students may be cancelled.

**INCLEMENT WEATHER**

If classes need to be cancelled due to inclement weather, MFB will text, email, and/or call. Please follow us on social media and keep your email address and phone number up to date.

**ILLNESS**

Please do not bring any sick or contagious children to classes or rehearsals. This includes a child who has been in contact with or exposed to a person who is ill with a communicable disease.

**INJURY**

If your child has an injury that prevents physical activity, the child should not participate in class activities until the injury is healed. They are welcome to observe class.

**PLACEMENT AND ADVANCEMENT**

Placement and advancement are at the discretion of the instructor and School Director. Students are evaluated throughout the year and will be advanced according to progress and ability. Letters will be sent each spring notifying dancers of their placement for the following year.

**OFF CAMPUS PE**

Available for Jr. High and High School. Please contact Midland ISD or your school for more information.

**ADDITIONAL POLICIES AND INFORMATION****FOOD/BEVERAGES**

No food or drink other than water is allowed in the MFB Dressing Rooms and Studios. Dancers in Ballet 3 and up should bring a suitable water bottle for their personal use. No sharing of water bottles is permitted.

**DRESSING ROOM:** MFB's dressing room is available to dancers in levels Pre-Ballet – Ballet 7.

There are cubbies in the lobby for Tiny Dancers to use. All dancers should arrive in their dance attire and a cover up.

The Dressing Room is a changing room for our students, not an extension of our lobby. As such, parents and siblings should refrain from entering the Dressing Room.

**PERSONAL BELONGINGS**

It is the student/parent's responsibility to take all belongings when departing the ballet school. MFB will not be liable for lost or stolen personal property. A lost and found will be maintained at the ballet school and unclaimed items will be donated periodically.

**SCHOLARSHIPS:** MFB offers a limited number of scholarships based on financial need. Please contact MFB for more information at [info@midlandfestivalballet.org](mailto:info@midlandfestivalballet.org).

## **MIDLAND FESTIVAL BALLET CODE OF CONDUCT**

It is the policy of Midland Festival Ballet to maintain a positive and productive learning environment for all students. As part of their training, students are expected to show their respect for their instructors, fellow dancers, the studio, and themselves, by adhering to the Code of Conduct. All students and parents are expected to behave with respect and integrity at all times and to follow all rules and policies established by Midland Festival Ballet.

- Students are expected to attend all regularly scheduled classes, rehearsals, and performances. Illness or injuries must be communicated to MFB as soon as possible. Repeated excused or unexcused absences may be grounds for dismissal or recasting.
- Students must be respectful of their teacher and peers at all times. Inappropriate or disrespectful behavior or language will not be tolerated.
- When entering and leaving the studio, students of all levels must wear appropriate clothing over their uniform. Street shoes are required outside of the studio. For security reasons, students are required to remain inside the building when waiting for pickup.
- Do not record or photograph anything without permission. Photographing and filming is prohibited in changing rooms or bathrooms.
- Midland Festival Ballet prohibits the use, consumption, possession, purchase, or sale of alcohol, tobacco products, or drugs by students on school property or at any school function.
- Students should show respect for the MFB studios and property by keeping the lobby, studios, restrooms, and parking lot clean and free of trash.
- Students are expected to set a positive example within the studios and on the premises of Midland Festival Ballet, as well as while representing MFB in the community.
- Students are expected to follow appropriate Etiquette for Dancers:
  - Arrive with adequate time to prepare and be on time for class.
  - Be in class dress code, with hair in a neat bun, and without jewelry (except stud earrings).
  - If you are late to class, stand at the door of your studio until the teacher acknowledges you and permits you to enter.
  - If you need to leave class early for any reason, notify your teacher before the beginning of class.
  - Do not eat, drink, or chew gum in the studios.
  - Talk with friends before or after class, not during. Use quiet voices in the lobby area to be respectful of other classes.
  - Listen and do not talk while the teacher is talking.
  - Do not sit, lean, climb, or hang on the barre.
  - Be attentive at all times, especially when waiting for your turn.
  - Raise your hand and wait to be acknowledged if you have a question.
  - Promptly implement corrections from your instructor.
  - Take every correction even if it wasn't directed to you.
  - Refrain from correcting others.
  - Respect the personal space of others.
  - Phones or other electronics are not permitted in the studios during classes.
  - Never wear dance shoes outside the studio, and never wear street shoes in the studio.
  - Have a positive attitude, try your best, don't give up, and be an encourager to your fellow dancers.

## **MIDLAND FESTIVAL BALLET WAIVERS AND RELEASE OF LIABILITY**

**In consideration of me or my child/ward being allowed to participate in any way in any Midland Festival Ballet programs, events, or activities, I understand, acknowledge, and agree to the following:**

1. I on behalf of myself, my spouse, and my child/ward agree to comply with any and all rules, regulations, terms, and conditions for participation in all Midland Festival Ballet activities. I have read and agree to comply with the attached Midland Festival Ballet Policies and Procedures. I certify that the participant is physically fit and able to participate in Midland Festival Ballet's programs, events, or activities, and that I have not been advised otherwise by a qualified medical professional.
2. I on behalf of myself, my spouse, and my child/ward acknowledge and fully understand that there is a degree of risk involved in all physical activity including dance, and that the participant will be engaging in activities that may result in serious injury. I knowingly and voluntarily assume all such risks for myself and/or my child/ward, and I assume full responsibility and liability for my participation and/or my child/ward's participation.
3. I on behalf of myself, my spouse, and my child/ward hereby release and hold harmless Midland Festival Ballet; its directors, officers, agents, employees, volunteers, other participants, sponsoring agencies, sponsors, advertisers, and if applicable, owners and lessors of premises used to conduct activities (the Releasees), with respect to any and all injury, disability, death, or loss or damage to person or property relating to or resulting from or arising out of my participation in any programs, events, or activities of Midland Festival Ballet.
4. I on behalf of myself, my spouse, and my child/ward indemnify and hold harmless all the above Releasees from any and all liabilities incident to my involvement or participation in these programs.
5. I on behalf of myself, my spouse, and my child/ward acknowledge that physical contact between dancer and instructor is sometimes necessary for correct training and placement. I hereby consent to such contact between dancer and teacher. This is not a consent to physical discipline of any kind.
6. I on behalf of myself, my spouse, and my child/ward consent to medical treatment as may be appropriate in the event of injury, accident, or emergency circumstances. This includes treatment by physicians, hospital and clinic personnel, or other appropriate health care providers. I release Midland Festival Ballet from responsibility for any such actions. Before providing any medical care, Midland Festival Ballet will attempt to contact me, my spouse, and our emergency contact unless circumstances are exigent.
7. I on behalf of myself, my spouse, and my child/ward grant Midland Festival Ballet permission to use photographs, videotapes, or recording of us for any legitimate purpose. This may include use in newspaper and/or media publication including social media. I agree to seek no compensation for such publications. If I do not agree to the use of photography or video materials, I will notify Midland Festival Ballet in writing to deny such use.
8. I, the parent/guardian assert that I have explained to my child/ward: the risks of the activity, his/her responsibilities for adhering to the rules and regulations, and that my child/ward understands this agreement.

## School of MFB Class Schedule with Tuition

**Classes run from August 12th to May 8th**

Class	Section	Schedule	Total Tuition	Installment (8)
Tiny Dancers	Section 1	Tuesdays: 3:15 - 4:00pm	\$680	\$85
Tiny Dancers	Section 2	Wednesdays: 3:00 - 3:45pm	\$680	\$85
Tiny Dancers	Section 3	Thursdays: 3:30 - 4:15pm	\$680	\$85
Pre-Ballet	Section 1	Mondays: 3:45 - 4:30pm	\$760	\$95
Pre-Ballet	Section 2	Tuesdays: 3:45 - 4:30pm	\$760	\$95
Pre-Ballet	Section 3	Wednesdays: 4:15 - 5:00pm	\$760	\$95
Ballet 1	Section 1	Tuesdays: 4:00 - 5:00pm	\$840	\$105
Ballet 1	Section 2	Wednesdays: 1:30 - 2:30pm	\$840	\$105
Ballet 1	Section 3	Thursdays: 5:00 - 6:00pm	\$840	\$105
Ballet 2	Section 1	Mon & Wed: 4:00 - 5:00pm	\$1,160	\$145
Ballet 2	Section 2	Tues & Thurs: 4:30 - 5:30pm	\$1,160	\$145
Ballet 3	-	Mon & Wed: 4:30 - 6:00pm	\$1,360	\$170
Ballet 4	-	Monday: 5:00-6:30pm	\$1,400	\$175
		Wednesdays: 5:00-7:00pm		
Ballet 5	-	Tuesdays: 5:00 - 6:30pm	\$1,840	\$230
		Thursdays: 6:00 - 7:30pm		
		Fridays: 6:30 - 8:00pm		
Ballet 6	-	Tuesdays: 6:30 - 8:00pm	\$2,000	\$250
		Thursdays: 5:30 - 8:15pm (Ballet & Style)		
		Fridays: 5:00 - 6:30pm		
Ballet 7	-	Mondays: 6:00 - 8:30pm (Cond & Style)	\$2,200	\$275
		Tuesdays: 5:30 - 7:00pm		
		Wednesdays: 6:00 - 8:00pm		
		Fridays: 5:30 - 7:00pm		

**Please contact the School of MFB for placement. [info@midlandfestivalballet.org](mailto:info@midlandfestivalballet.org)**

**\*Schedule is subject to change\***